



Gulf of Mexico Fishery Management Council

Managing Fishery Resources in the U.S. Federal Waters of the Gulf of Mexico

2203 N. Lois Avenue, Suite 1100

Tampa, Florida 33607 USA

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www.gulfcouncil.org

RECRUITMENT ANNOUNCEMENT

Date: May 10, 2018

Title: Deputy Director

Location: Gulf of Mexico Fishery Management Council
2203 North Lois Avenue, Suite 1100
Tampa, Florida 33607

Duties:

The Deputy Director serves as a member of the Council's leadership team and assists the Executive Director in the operation of the Council office through recommendations regarding policies, procedures, personnel actions, equipment, fiscal responsibilities, and other administrative activities and functions.

The Deputy is primarily responsible for coordinating and supporting technical staff in the development of fishery management plans and amendments, establishing priorities and managing workloads, coordinating with assigned staff from the National Marine Fisheries Service and timely review of Council actions by the various scientific committees and advisory panels. This position is responsible for providing direct supervision of technical staff including completion of annual performance evaluations, maintenance of up-to-date position descriptions, as well as the application of Council policies and procedures.

The Deputy is responsible for preparing, monitoring, or reviewing fishery management plans/amendments, stock assessments, agendas, meeting materials and other documents before distribution to the Council and the public. Other duties include travel to public hearings and other meetings to present draft fishery management plans/amendments, scientific data, and other information regarding the Council and its activities.

The Deputy serves as staff officer in charge of all staff personnel in the absence of the Executive Director and as immediate supervisor to the technical staff. The Deputy reports directly to the Executive Director, and in the absence of the Executive Director under the supervision of the Council Chair and Vice-Chair.

Salary Range: Although the position is a non-federal position, salary is equivalent to GS-14: \$103,101 (starting salary commensurate with applicant's qualifications).

Benefits: Health, retirement, life/disability, and dental benefits. Annual and sick leave, paid holidays and possible annual merit payments.

Qualifications and Evaluation Factors:

A Master’s degree from an accredited college or university with major study in biology, zoology, fisheries, socioeconomics, or other marine or coastal sciences and a minimum of four years or more of professional experience in or directly related to marine science or policy.

Professional experience in a directly related fisheries field is a desirable qualification. Preference may be given to applicants for progressively increased years of experience and number of staff supervised; education; demonstrated experience in, and knowledge of fishery science and management; technical writing experience; and knowledge of Gulf of Mexico fishery stocks and communities.

Application

Deadline: Applications will be accepted through 5:00 pm EST, Friday, June 15, 2018

How

to Apply: By the indicated closing date, send a cover letter, a resume or curriculum vitae, a minimum of three references, and two examples of technical writing skills:

By regular mail send to:

By email send to:

Deputy Director
Gulf of Mexico Fishery Management Council
2203 North Lois Avenue, Suite 1100
Tampa, Florida 33607

Deputy.Director@gulfcouncil.org

Distribution:

Gulf Council Members
National Ocean and Atmospheric
Administration
National Marine Fisheries Service
Regional Fishery Management Councils
State Directors of Gulf Fisheries
Gulf States Marine Fisheries Commission
Atlantic States Marine Fisheries
Commission

Pacific States Marine Fisheries Commission
Florida Fish and Wildlife Research Institute
Gulf Council Web Site Posting
Scientific and Statistical Committees
American Fisheries Society
USAJobs.gov
Association of Fish and Wildlife Agencies

Reasonable

Accommodations: This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

Nondiscrimination: The Gulf of Mexico Fishery Management Council is an Equal Employment Opportunity Employer. All employment actions will be free from discrimination based on race, color, religion, sex, national origin, age, disability, sexual orientation, status as a parent, and reprisal thereto.

Privacy Act Notice: The information requested here is used to determine qualifications for employment and is authorized under Title 5 U.S.C. 3302 and 3361.