

Proposal to Combine the Administrative Policy and Budget/Personnel Council Committees

The Council elects a Council Chair each August who is charged with developing a new committee roster for Council consideration in October. Any changes in the number or type of committees are best considered at or before the August Council meeting.

Staff is requesting the Gulf Council consider integrating the current Administrative Policy and Budget/Personnel Committees that the Council has to handle administrative policy, budgeting, and personnel matters. Most of the activities in the past few years associated with these two committees have been related to the Statement of Organization Practices and Procedures (SOPPs)/Administrative Handbook and budgeting matters. Since personnel matters were delegated to the Executive Director in 2012, the Council’s involvement in personnel issues has been greatly reduced.

According to the Council SOPPs (Pages 9 and 10) the functions of the two committees are described below.

*Functions of the **Administrative Policy Committee** are to address policy matters regarding revision and amendments to the Council's Statement of Organization, Practices and Procedures (SOPPs), the Administrative Handbook, amendments to the Magnuson-Stevens Act and other matters relevant to Council policies and operational procedures.*

*The **Budget/Personnel Committee**, with the assistance of the Executive Director and Administrative Officer, develops budget and fiscal policy, prepares the Council budget, monitors budget and fiscal activities, and, as appropriate, makes recommendations to the Council. With the assistance of the Executive Director, the Committee develops personnel policy and other appropriate personnel matters.*

Half of the other Councils have all administrative related functions combined into a single committee and two Councils use two committees for the various administrative functions (see below).

NEFMC:	Executive Committee
MAFMC:	Executive Committee
SAFMC:	Personnel & Executive Finance Committees
CFMC:	None
PFMC:	Budget & Legislative Committees
NPFMC:	Executive/Finance Committee
WPFMC:	Executive/Budget Committee

Council Action: Decide to keep the Administrative Policy and Budget/Personnel committees as separate committees or make a motion to combine the current committee functions into a single committee called the Administrative/Finance Committee.