

### **Administrative/Budget Committee:**

#### Action Schedule & Next Steps for Tab G

**Agenda Item IV:** Modification of Statement of Organization Practices and Procedures (SOPPs)

**Timeline Status:** Review and Provide Feedback

**Council Input and Next Steps:** At the June 2021 Council meeting, the Committee asked staff to provide the verbiage in the SOPPs which addresses the Scientific and Statistic Committee (SSC) membership and appointment process. The Committee is requested to review the proposed verbiage change for SSC membership and provide feedback for edits or acceptance in the form of a motion. Staff will also review the SSC appointment process. The Committee should ask questions and determine if any changes are needed.

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**Agenda Item V:** Discussion of the SSC's Best Practices and Voting Procedures

**Timeline Status:** Review and Provide Feedback

**Council Input and Next Steps:** At the June 2021 Council meeting, the Committee reviewed a draft document which outlined the peer review responsibilities and voting practices of the SSC. The Council provided input and the document was subsequently reviewed by the SSC at its August meeting. The draft provided in the briefing book includes the SSC's modifications. The Committee should determine if the SSC's Best Practices and Voting Procedures document can be finalized. The Committee should determine if placing this document on the Council website with the SSC membership is acceptable and/or if this document should also be inserted into the SOPPs.

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**Agenda Item VI:** Presentation of the 2019-2020 Audit Report

**Timeline Status:** Informational

**Council Input and Next Steps:** The biennial fiscal audit for 2019-2020 was completed August 5, 2021. A review meeting was held with the Council chair and vice chair where the independent audit firm issued an unqualified opinion. The summary report is presented here for the Committee's review. This item is for information only and requires no further action.

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**Agenda Item VII:** Discussion on SSC Stipends

**Timeline Status:** Review and Provide Feedback

**Council Input and Next Steps:** At the June Council meeting, the Committee asked staff to provide information comparing the Gulf Council's SSC member stipend pay rate to what other Regional Management Councils pay and provide a projection of the estimated cost to increase the SSC members daily stipend rate. Staff has synthesized and summarized this information for the Committee consideration. The Committee should ask questions and provide direction to staff.