

## **Administrative/Budget Committee:** Action Schedule & Next Steps for Tab G

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**Agenda Item IV:** Update on 2015-2019 Carryover Request and Funded Contractual Projects (Tab G, No. 4)

**Timeline Status:** Information

**Council Input and Next Steps:** Staff will provide an update on the carryover request and funded projects. No action is necessary.

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**Agenda Item V:** Proposed 2020 Activities (Tab G, No. 5a & 5b) and Budget (Tab G, No. 5c)

**Timeline Status:** Information and Feedback

**Council Input and Next Steps:** Staff will provide a draft of the 2020 activities and budget. The Committee should provide feedback on the proposed activities and decide if they want to move forward with a visioning/strategic planning exercise in 2020. No motion to approve the 2020 budget is needed at this time because the Council has not received final 2020 funding.

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**Agenda Item VI:** Updates to Administrative Handbook (Tab G, No. 6)

**Timeline Status:** Review and Approve

**Council Input and Next Steps:** Staff will review proposed update to the Administrative Handbook. The handbook has not been revised since October 2018. These changes reflect updates to policies, weblinks, and staffing. The Committee is requested to review, ask any questions, and approve these changes via a motion if they agree.

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**Agenda Item VIIa:** Review of Ad Hoc Advisory Panels (Tab G, No. 7a)

**Timeline Status:** Review and Provide Direction

**Council Input and Next Steps:** In 2015 the Council passed a motion to evaluate each Ad Hoc Advisory Panel, and if it deems the panel has completed its assignment, that the panel will be disbanded. If no changes are desired in the current ad hoc advisory panels then no action or motion is needed. If the Committee desires to discontinue any of the current ad hoc advisory panels, a motion to do so would be needed. A motion would also be needed if the Committee desires to re-advertise for new members on any of the existing panels.

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**Agenda Item VIIb:** Review of Advisory Panels (Tab G, No. 7b)

**Timeline Status:** Review and Provide Direction

**Council Input and Next Steps:** The term cycle for the Coastal Migratory Pelagics and Red Drum APs is currently up for review. The Committee should decide if it wants to keep the current membership or re-advertise for each of the APs. The Red Drum AP was not convened since its formation in June 2017. The Coastal Migratory Pelagics AP was convened once by webinar in 2018. Staff anticipates that the Coastal Migratory Pelagics AP will be active in 2020, as we anticipate receiving the king mackerel and cobia stock assessment updates this year. Staff has budgeted for two meetings of the Coastal Migratory Pelagics AP. No meeting of the Red Drum AP is anticipated. The Committee should consider a motion to direct staff to re-advertise for new members on either of the existing APs or keep the current membership.