

1 GULF OF MEXICO FISHERY MANAGEMENT COUNCIL

2
3 ADMINISTRATIVE/BUDGET COMMITTEE

4
5 Webinar

6
7 SEPTEMBER 28, 2020

8
9 **VOTING MEMBERS**

10 Phil Dyskow.....Florida
11 Susan Boggs.....Alabama
12 Dave Donaldson.....GSMFC
13 Martha Guyas (designee for Jessica McCawley).....Florida
14 Robin Riechers.....Texas
15 Chris Schieble (designee for Patrick Banks).....Louisiana
16 Joe Spraggins.....Mississippi
17 Ed Swindell.....Louisiana
18 Troy Williamson.....Texas

19
20 **NON-VOTING MEMBERS**

21 Kevin Anson (designee for Scott Bannon).....Alabama
22 Leann Bosarge.....Mississippi
23 Roy Crabtree.....NMFS
24 Dale Diaz.....Mississippi
25 Jonathan Dugas.....Louisiana
26 Tom Frazer.....Florida
27 Lt. Nicholas Giancola.....USCG
28 John Sanchez.....Florida
29 Greg Stunz.....Texas

30
31 **STAFF**

32 Matt Freeman.....Economist
33 John Froeschke.....Deputy Director
34 Beth Hager.....Administrative Officer
35 Karen Hoak.....Administrative & Financial Assistant
36 Lisa Hollensead.....Fishery Biologist
37 Ava Lasseter.....Anthropologist
38 Mara Levy.....NOAA General Counsel
39 Jessica Matos.....Document Editor & Administrative Assistant
40 Natasha Mendez-Ferrer.....Fishery Biologist
41 Emily Muehlstein.....Public Information Officer
42 Kathy Pereira.....Meeting Planner & Travel Coordinator
43 Ryan Rindone.....Fishery Biologist & SEDAR Liaison
44 Bernadine Roy.....Office Manager
45 Charlotte Schiaffo.....Administrative & Human Resources Assistant
46 Camilla Shireman.....Administrative & Communications Assistant
47 Carrie Simmons.....Executive Director
48 Carly Somerset.....Fisheries Outreach Specialist

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OTHER PARTICIPANTS

Anna Beckwith.....SAFMC
Peter Hood.....NMFS
Clay Porch.....SEFSC
Chris Schieble.....LA
Joe Spraggins.....MS

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TABLE OF MOTIONS

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1 The Administrative/Budget Committee of the Gulf of Mexico
2 Fishery Management Council convened via webinar on Monday
3 morning, September 28, 2020, and was called to order by Chairman
4 Phil Dyskow.

5
6 **ADOPTION OF AGENDA**
7 **APPROVAL OF MINUTES**
8 **ACTION GUIDE AND NEXT STEPS**
9

10 **CHAIRMAN PHIL DYSKOW:** I would like to call this meeting of the
11 Admin and Budget Committee to order. The members of this
12 committee are myself, Phil Dyskow, as Chair, Dr. Paul Mickle as
13 Vice Chair, Patrick Banks, Susan Boggs, Dave Donaldson, Martha
14 Guyas, Robin Riechers, Dr. Bob Shipp, Ed Swindell, who will be
15 with us shortly, and Troy Williamson. The first order of
16 business is the Adoption of the Agenda, and so I would entertain
17 a motion for that.

18
19 **MR. DAVE DONALDSON:** So moved.

20
21 **GENERAL JOE SPRAGGINS:** Second.

22
23 **CHAIRMAN DYSKOW:** Thank you, General Spraggins. The next item
24 on the agenda is the Approval of the June 2020 Minutes, and I
25 need a motion for that, please.

26
27 **GENERAL SPRAGGINS:** So moved.

28
29 **UNIDENTIFIED:** Second.

30
31 **CHAIRMAN DYSKOW:** I think we had a motion and a second, in which
32 case we'll go on to the next item on the agenda, which is the
33 Action Guide, and there is one main item that we have to review
34 and approve at this meeting, and that is the final approved
35 budget, and so I am going to turn this over to Dr. Simmons.

36
37 **REVIEW AND APPROVAL OF FINAL FUNDED 2020 BUDGET**
38

39 **EXECUTIVE DIRECTOR CARRIE SIMMONS:** Thank you, Mr. Chair. Good
40 morning, everyone. That's the main thing we need to do, either
41 in committee or by the Full Council, is review the final funded
42 2020 budget, and that's what we need to do today. Thank you.

43
44 **CHAIRMAN DYSKOW:** Okay. Do we have the final approved budget on
45 the screen? I can't see it on my screen.

46
47 **MS. BETH HAGER:** It should be Tab G, Number 4.
48

1 **CHAIRMAN DYSKOW:** It's just coming on now. Thank you. Beth,
2 you can review this, but it looks to me like there's only one
3 major change between the original draft budget and the funded
4 budget, and would you like to review that, please?

5
6 **MS. HAGER:** Yes, sir. Here, we've got the original draft
7 budget, which totaled \$3,950,800, and we actually received
8 \$13,536 more in funding, and so, as we are required to pass a
9 funded budget each year, we have brought this back, just to seek
10 approval of the total budget of \$3,964,336.

11
12 The only change in any of the line items is you can see in the
13 phone line expense, and the additional \$13,536 that we added
14 straight into the phone lines. Right now, we're incurring
15 higher costs than we originally budgeted for the telephone
16 costs, and this is mainly due to the change with using the Adobe
17 Connect platform for virtual council meetings, and it requires
18 the additional technology of this extra phone line.

19
20 We recognize that there may be deviations between what we
21 originally projected at the beginning of the year on the budget
22 and the actual cost in other line items as the year progresses,
23 but, with the significant uncertainty that we're facing
24 regarding holding in-person meetings, associated travel, and
25 some of the operating costs, we didn't adjust any other budget
26 lines at this time.

27
28 Now, at a future council meeting, we do plan to discuss
29 expenditures compared to the budget and how that was affected by
30 the move to hold these virtual meetings during the pandemic,
31 and, also, it's likely that we may need to request additional
32 time to complete the no-cost extension from the 2015 to 2019
33 funded activities. That's pretty much where we are with this.

34
35 **CHAIRMAN DYSKOW:** Okay. Thank you, Beth. Even though we
36 already approved the draft budget, it's necessary for us to
37 approve this final budget, with that one small change to the
38 telephone budget line item, and so I would entertain a motion to
39 approve the budget as funded.

40
41 **GENERAL SPRAGGINS:** I make the motion to approve the budget as
42 funded.

43
44 **CHAIRMAN DYSKOW:** Thank you. Do we have a second?

45
46 **MR. DONALDSON:** Second.

47
48 **CHAIRMAN DYSKOW:** Thank you, Dave. Is there any discussion on

1 this? **Is there any opposition to this motion? If not, the**
2 **motion passes.** Dr. Frazer, this is the only item of business we
3 have, unless somebody would like to discuss an additional item
4 before we close.

5
6 **DR. TOM FRAZER:** Thank you, Mr. Dyskow. I think, at this point,
7 I just want to make sure that we can get this motion up on the
8 board, and I want to keep our recordkeeping up-to-date here, and
9 so we'll let Bernie put that up.

10
11 **CHAIRMAN DYSKOW:** Maybe it would be easier just to say to
12 approve the 2020 budget as funded. Thank you.

13
14 **DR. FRAZER:** Okay. There you go. Thank you, Phil.

15
16 **CHAIRMAN DYSKOW:** If there is no other business, I would adjourn
17 this meeting and turn it back over to you, Dr. Frazer.

18
19 (Whereupon, the meeting adjourned on September 28, 2020.)

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