GULF OF MEXICO FISHERY MANAGEMENT COUNCIL

ADMINISTRATIVE/BUDGET COMMITTEE

Webinar

SEPTEMBER 28, 2020

VOTING MEMBERS

Phil Dyskow...........................................Florida
Susan Boggs...........................................Alabama
Dave Donaldson..........................GSMFC
Martha Guyas (designee for Jessica McCawley)........Florida
Robin Riechers...........................................Texas
Chris Schieble (designee for Patrick Banks)........Louisiana
Joe Spraggins ...........................................Mississippi
Ed Swindell...........................................Louisiana
Troy Williamson...........................................Texas

NON-VOTING MEMBERS

Kevin Anson (designee for Scott Bannon)............Alabama
Leann Bosarge...........................................Mississippi
Roy Crabtree...........................................NMFS
Dale Diaz...........................................Mississippi
Jonathan Dugas...........................................Louisiana
Tom Frazer...........................................Florida
Lt. Nicholas Giancola................................USCG
John Sanchez...........................................Florida
Greg Stunz...........................................Texas

STAFF

Matt Freeman...........................................Economist
John Froeschke......................................Deputy Director
Beth Hager...........................................Administrative Officer
Karen Hoak............................................Administrative & Financial Assistant
Lisa Hollensead.................................Fishery Biologist
Ava Lasseter...........................................Anthropologist
Mara Levy................................................NOAA General Counsel
Jessica Matos..........................Document Editor & Administrative Assistant
Natasha Mendez-Ferrer.........................Fishery Biologist
Emily Muehlstein...............................Public Information Officer
Kathy Pereira..........................Meeting Planner & Travel Coordinator
Ryan Rindone............................Fishery Biologist & SEDAR Liaison
Bernadine Roy.....................................Office Manager
Charlotte Schiaffo..........................Administrative & Human Resources Assistant
Camilla Shireman...........................Administrative & Communications Assistant
Carrie Simmons............................Executive Director
Carly Somerset.............................Fisheries Outreach Specialist
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<td>Clay Porch</td>
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The Administrative/Budget Committee of the Gulf of Mexico Fishery Management Council convened via webinar on Monday morning, September 28, 2020, and was called to order by Chairman Phil Dyskow.

ADOPTION OF AGENDA
APPROVAL OF MINUTES
ACTION GUIDE AND NEXT STEPS

CHAIRMAN PHIL DYSKOW: I would like to call this meeting of the Admin and Budget Committee to order. The members of this committee are myself, Phil Dyskow, as Chair, Dr. Paul Mickle as Vice Chair, Patrick Banks, Susan Boggs, Dave Donaldson, Martha Guyas, Robin Riechers, Dr. Bob Shipp, Ed Swindell, who will be with us shortly, and Troy Williamson. The first order of business is the Adoption of the Agenda, and so I would entertain a motion for that.

MR. DAVE DONALDSON: So moved.

GENERAL JOE SPRAGGINS: Second.

CHAIRMAN DYSKOW: Thank you, General Spraggins. The next item on the agenda is the Approval of the June 2020 Minutes, and I need a motion for that, please.

GENERAL SPRAGGINS: So moved.

UNIDENTIFIED: Second.

CHAIRMAN DYSKOW: I think we had a motion and a second, in which case we’ll go on to the next item on the agenda, which is the Action Guide, and there is one main item that we have to review and approve at this meeting, and that is the final approved budget, and so I am going to turn this over to Dr. Simmons.

REVIEW AND APPROVAL OF FINAL FUNDED 2020 BUDGET

EXECUTIVE DIRECTOR CARRIE SIMMONS: Thank you, Mr. Chair. Good morning, everyone. That’s the main thing we need to do, either in committee or by the Full Council, is review the final funded 2020 budget, and that’s what we need to do today. Thank you.

CHAIRMAN DYSKOW: Okay. Do we have the final approved budget on the screen? I can’t see it on my screen.

MS. BETH HAGER: It should be Tab G, Number 4.
CHAIRMAN DYSKOW: It’s just coming on now. Thank you. Beth, you can review this, but it looks to me like there’s only one major change between the original draft budget and the funded budget, and would you like to review that, please?

MS. HAGER: Yes, sir. Here, we’ve got the original draft budget, which totaled $3,950,800, and we actually received $13,536 more in funding, and so, as we are required to pass a funded budget each year, we have brought this back, just to seek approval of the total budget of $3,964,336.

The only change in any of the line items is you can see in the phone line expense, and the additional $13,536 that we added straight into the phone lines. Right now, we’re incurring higher costs than we originally budgeted for the telephone costs, and this is mainly due to the change with using the Adobe Connect platform for virtual council meetings, and it requires the additional technology of this extra phone line.

We recognize that there may be deviations between what we originally projected at the beginning of the year on the budget and the actual cost in other line items as the year progresses, but, with the significant uncertainty that we’re facing regarding holding in-person meetings, associated travel, and some of the operating costs, we didn’t adjust any other budget lines at this time.

Now, at a future council meeting, we do plan to discuss expenditures compared to the budget and how that was affected by the move to hold these virtual meetings during the pandemic, and, also, it’s likely that we may need to request additional time to complete the no-cost extension from the 2015 to 2019 funded activities. That’s pretty much where we are with this.

CHAIRMAN DYSKOW: Okay. Thank you, Beth. Even though we already approved the draft budget, it’s necessary for us to approve this final budget, with that one small change to the telephone budget line item, and so I would entertain a motion to approve the budget as funded.

GENERAL SPRAGGINS: I make the motion to approve the budget as funded.

CHAIRMAN DYSKOW: Thank you. Do we have a second?

MR. DONALDSON: Second.

CHAIRMAN DYSKOW: Thank you, Dave. Is there any discussion on
Is there any opposition to this motion? If not, the
motion passes. Dr. Frazer, this is the only item of business we
have, unless somebody would like to discuss an additional item
before we close.

DR. TOM FRAZER: Thank you, Mr. Dyskow. I think, at this point,
I just want to make sure that we can get this motion up on the
board, and I want to keep our recordkeeping up-to-date here, and
so we’ll let Bernie put that up.

CHAIRMAN DYSKOW: Maybe it would be easier just to say to
approve the 2020 budget as funded. Thank you.

DR. FRAZER: Okay. There you go. Thank you, Phil.

CHAIRMAN DYSKOW: If there is no other business, I would adjourn
dis this meeting and turn it back over to you, Dr. Frazer.

(Whereupon, the meeting adjourned on September 28, 2020.)