

## **Administrative/Budget Committee:** Action Schedule & Next Steps for Tab G

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**Agenda Item IV:** Discussion of SOPPs: Section 3.0 Council Meetings and Section 3.6 Locations  
(Tab G, No. 4)

**Timeline Status:** Review and Provide Feedback and Direction

**Council Input and Next Steps:** In May during a Full Council webinar meeting, the Council reviewed section **3.0 Council Meetings** of the Statement of Organizational Policies and Procedures (SOPPs) and made changes that are reflected in the current draft of the SOPPs and Tab G, no. 4. Several Council members expressed the importance of in-person meetings and verbiage from the South Atlantic Council Administrative Handbook was brought up. During this discussion, it became clear that it would be beneficial for the Council to consider additional language from the South Atlantic Council Administrative Handbook and consider incorporating verbiage that will include modern meeting technology and relevant process updates in other sections of the SOPPs. Thus, it was decided to add this to the June Council meeting agenda for further discussion. Staff has drafted proposed language for Council consideration in Tab G, No. 4. If the Council chooses to incorporate additional verbiage, a motion for such action will be needed.